

Actions from East Area Panel meeting 8th June 2023

Deadline for staff to respond: **{9am on 10th August}**

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
EA1	Martin Reid to meet with Rosemary Johnson outside the meeting to address her concerns regarding leaseholders as summarised in item 3.6 of the minutes of the meeting held in February.	<i>Martin Reid</i>	Discussions have been held and we are arranging a further meeting with Rosemary for early September and a LAG meeting with officer present late September.	Complete	
EA2	Martin Reid to follow up with Ben D'Montigny regarding what information would be most useful to have from residents to ensure that repairs are completed correctly the first time, as summarised in item 4.8 of the meeting held in February.	Grant Ritchie	Grant Ritchie has been in contact with Ben with a view to setting up a meeting to discuss repair reporting.	complete	14/08/2023

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
EA3	Justine Harris to follow up on the repairs noted during a visit to Sandhurst Avenue with Dee Simson.	Justine Harris	Complete		9.06.23
EA4	Community Engagement to provide spend breakdowns for to future area panels. (This was raised in relation to EDB spend)	Community Engagement	Regular updates to be included in Area Panel papers going forward.		10/08/2023
EA5	Justine Harris to follow up with Evie Martin on her queries regarding EIB.	Justine Harris	Complete.		9.06.23